



HOME & SCHOOL ASSOCIATION

SEPTEMBER 15, 2026

MEETING AGENDA

THE IMPORTANT BRIDGE BETWEEN HOME AND SCHOOL



- Board Introduction
- Contact Information
- Parent Participation Program
- Committee Overview
- Financial Update/Budget
- Reimbursement Policy/Supply Ordering
- HSA Virtual Backpack Updates
- iVolunteer

St. James Parish Center WIFI

- Network: SJSGuest
- Password: SJSWelcome

BOARD INTRODUCTION

President - Katrina Ledger

Vice President - Sarah Geilenkirchen

Treasurer - Amanda Hawes

Secretary - Jen Hunter

CONTACT US

- Email:
 - StJamesSetonHomeAndSchool@gmail.com
 - Response Time: 1-2 business days
- Call/Text
 - Katrina Ledger (605) 376-7866
 - Sarah Geilenkirchen (402) 880-4920
- Facebook: "Parents of SJS"
 - Link <https://www.facebook.com/share/g/1DhGUBt1bH/>
 - QR Code →
 - **Must answer membership questions in order to be accepted in group for privacy/security reasons**
- Website
 - Link sjhsa.org
 - QR Code →



PARENT PARTICIPATION PROGRAM

For the 2026–2027 school year, St. James will continue the Parent Participation Program to encourage greater involvement in our school and parish community. Parent participation helps reduce school costs, provides positive examples of service for our students, and creates opportunities for families to build meaningful connections. Every contribution makes a difference and strengthens our SJS community. Parent involvement helps reduce school costs, provides positive examples of service for our students, and creates opportunities for parents to build connections within our school and parish community.

Parent Participation Requirements

- Two-parent families: 20 hours per family per school year
- Single-parent families: 10 hours per family per school year
- Service hours may be completed: June 1, 2026 through May 15, 2027

How to Submit Your Hours

- Once you have completed all of your required hours, please email ParentParticipation@sjsomaha.org
- In your email, please provide a brief summary explaining how your hours were completed. Submit your hours only once you have completed all required hours or are finished volunteering for the school year.

(Cont.)

PARENT PARTICIPATION PROGRAM

What Counts Toward Parent Participation Hours?

Any service that directly supports St. James/Seton School or Parish may count toward your required hours. Examples include, but are not limited to:

- Athletics and coaching
- Cafeteria volunteering
- Classroom volunteering
- Eagles Wings
- Home and School activities and fundraisers
- Other volunteer opportunities that support SJS School or Parish
- Parish grounds work
- Preparing baked goods for school or parish events
- School events and activities
- SOAR Dinner
- **Monetary donations or supplies must be \$10.00 to = 1 hour of volunteering**

If your required hours are not submitted by the deadline, a \$200 fee for two-parent families or \$100 for single-parent families, or a prorated portion thereof, will be added to your tuition bill.

COMMITTEES

Staff Appreciation

- Teacher Birthday Club - Monthly
 - Danielle Cherry, Crysta Chalupa-Sharp
- Parent/Teacher Conferences - October 22, 2026 & February 18, 2027
 - Brenda Davidson, **Co-Chair: NEED**
- Teacher Appreciation - May 3, 2027 to May 7, 2027
 - Food: Lauren Currier Actual Day: May 4, 2027
 - Gifts: Jodi Beversdorf
- Teacher Wishlist
 - Katie Howick
- Eagles Wings - Monthly
 - Chair: Crystal Anderson
 - Kindergarten: Ally Aitz, Nancy Sudtelgte; 1st Grade: Vanessa Schmidt, Lindsay Niehaus; 2nd Grade: Kathy Quigley, Lauren Fischer; 3rd Grade: Katie Howick; 4th Grade: Abbie Lampere, Megan LeClair; 5th Grade: Pete & Karla Kennedy; 6th Grade: Crystal & Jered Anderson; 7th Grade: Kelly Bakey, Jessica Wilde; 8th Grade: Crystal Anderson

School Support/Service Projects

- Guardian Angels
 - Grades K-4: Katie Howick
 - Grades 5-8: Jenni Cheek
- Christmas Cookies - December 10, 2026
 - Kate Kaltenberg, Kara Goodrich
- HSA Website
 - Katrina Ledger
- School Directory
 - Design: Janna Anderson
 - Marketing/Ads: Katrina Ledger
- Playground Equipment
 - Melissa Boyce, Liz Sheets
- School Supply Kits
 - Katie Vanis

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COMMITTEES

Classroom Activities

- Classroom Parties - December 18, 2026 - Christmas
 - Rae Becher
- March 24, 2027 - Easter

Family Events/Activities

- Catholic Schools Week Social -January 31st, 2027 @ Grover Ice Rink
 - Katrina Ledger
- Confirmation Reception -April 22, 2027
 - Jill Kriekmeier
- First Day Coffee -August 18, 2026
 - Jessica Wilde
- Storytime -February 25, 2027 *Tent.
 - Nicole Lawson, Morgan Sexton, Katrina Ledger
- Trunk-or-Treat -October 25, 2026 @ SEA
 - Rae Becher, Maddy Coble
- Welcome New Eagles Yardsigns
 - Lisa Glandt

Fundraising

- Spirit Wear -August & November
 - Katrina Ledger
- Craft Days -November 7, 2026 & Spring Date TBD
 - Crystal Anderson
- Dine Out for SJS -Monthly
 - Katrina Ledger
- Cornhole Tournament-February 2027 *TBD
 - **Coordinator: NEED**
 - **Marketing: NEED**
 - **Registration: NEED**
- Fall Boutique -October 10, 2026 @ SEA
 - Vendor Operations: Nancy Sudtelgte
 - Food: Jennie Thompson
 - **Raffle: NEED**
 - Marketing: Katrina Ledger
- Nest Fest -April 16, 2027 *Rain Out Date April 23, 2027
 - Jenni Cheek, Morgan Sexton

COMMITTEE BUDGETS

Staff Appreciation

- Teacher Birthday Club
 - \$950.00
- Parent/Teacher Conferences
 - \$600.00
- Teacher Appreciation
 - \$851.24*\$251.24 rolled over last year
- Teacher Wishlist
 - \$0.00
- Eagles Wings
 - \$500.00

School Support/Service Projects

- Guardian Angels
 - \$0.00
- School Supply Kits
 - \$0.00
- Christmas Cookies
 - \$150.00
- HSA Website
 - \$580.00
- School Directory
 - \$1,200.00
- Playground Equipment
 - \$200.00

***Budgets are tentative. They may be adjusted upon receiving donations from the FLY Fund. All donations should be received by September 20th, 2026. The FLY Fund stands for Fostering, Learning, & Appreciation and it supports classroom parties, staff appreciation, events, and field trips.**

COMMITTEE BUDGETS

Classroom Activities

- Classroom Parties
 - \$600.00

Family Events/Activities

- Catholic Schools Week Social
 - \$1,100.00
- Confirmation Reception
 - \$300.00
- First Day Coffee
 - \$200.00
- Storytime
 - \$200.00
- Trunk-or-Treat
 - \$250.00
- Welcome New Eagles Yardsigns
 - \$200.00

Fundraising

- Welcome Night Food Trucks
 - \$0.00/Goal \$300.00
- Spirit Wear
 - \$0.00/Goal \$800.00
- Craft Days
 - \$0.00/Goal \$1,000.00
- Dine Out for SJS
 - \$0.00/Goal \$3,000.00
- Cornhole Tournament
 - \$2,000.00/Goal \$3,500.00
- Fall Boutique
 - \$450.00/Goal \$3,600.00
- Nest Fest
 - \$4,000.00/Goal \$25,000.00

Total Fundraising Goal
\$37,200.00

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ADMINISTRATIVE FEES

St. James Annual Fee

- \$10,000.00 (\$5k due in December & \$5k in June) *last year we were unable to pay due to insufficient funds

Sycamore Website

- \$3,000.00 (Due in December)

SOAR Table Sponsor

- \$750.00

Mulch

- TBD

Field Trip Transportations -We pay for 1 bus trip per grade

- Pricing ranges \$300-\$400 or higher depending on where the field trip is located
- Tent. \$3,500.00-\$4,000.00

8th Grade EOY Party

- \$1,300.00

Committee Budgets	\$14,331.24
Administrative Fees	\$18,550.00
Total:	\$32,881.24
In Account ^{*as of 9/14/26}	\$22,609.70
*Tentative	(-10,271.54)

SUPPLY ORDERING/REIMBURSEMENT

When ordering supplies needed for your committee, you can order/pickup on your own and submit for reimbursement (and/or) Sarah Preble can order

Amazon Orders

- The school has an Amazon account, but they do not pay for a Prime subscription
- Submit Amazon orders to Sarah Preble at Spreble@sjsomaha.org and CC the HSA email
- Plan for the orders to take 1 week to arrive, you can have Sarah make the shipment be delivered to your home directly if you'd like

Other Forms of Ordering

You can use other websites for ordering, but share the link for the order directly to Sarah. She can also pay for orders to restaurants, etc. as long as it's not complex and does not require logins, etc.

Reimbursement Policy

- You must submit your receipts/invoices to Anne Rains at Arains@sjsomaha.org and CC the HSA email, otherwise your reimbursement will be denied by Anne. **The HSA has to approve all reimbursements!**
- Anne writes checks on Wednesdays for reimbursements, please let her know if you'd like to pickup your check, have it mailed to your home directly, or sent home with your student

HSA VIRTUAL BACKPACK UPDATES

Check Your Weekly Virtual Backpack Emails!

Each week the school sends out a Virtual Backpack (“VB”) update. The email gets sent out on the last school day of the school week. The email includes information from the school and the HSA. The VB comes from St. James/Seton Catholic School which is Sarah Preble’s email and that is Spreble@sjsomaha.org.

The email includes updates regarding:

School events & activities • Athletic & camp updates • HSA updates • Volunteer opportunities • School policies • Extracurricular programs • And more

“I’m not getting the emails”

If you are not seeing these emails, be sure to check your Spam/Junk folder and Promotions tab, and add the email address to your safe sender list or contact list.

Committee Updates:

Each week by Thursday (or the day before the last school day of the week) the HSA board sends an update for all upcoming committees/events related to the HSA by 2pm so that it makes it in the weekly VB. Therefore, going forward to keep it all organized and no confusion between the HSA and the school office, please email your updates to the HSA email and we will handle making sure it gets in the VB. If you need a separate email sent to SJS families/teachers/staff, then please email Sarah and CC the HSA email so that we are aware and included on all communication. We like to have upcoming committee events, volunteer opportunities, outings, fundraisers, etc. in the VB 4-6 weeks prior to the day(s) of event.

IVOLUNTEER

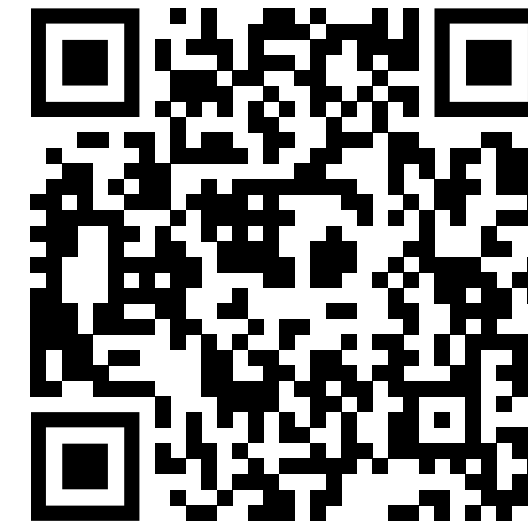
The purpose of iVolunteer.com is to make volunteer coordination easier for both the school and parents. The school uses it to schedule, organize, communicate about, and track volunteer opportunities rather than relying on paper sign-up sheets, spreadsheets, or having people email back and forth. Parents choose the opportunity and time that works for them, and the school can see the sign-ups in one place.

There are 5 options to choose from on iVolunteer:

1. St. James/Seton School
2. Classrooms
3. Home & School (HSA)
4. Vacation Bible Fun
5. Soar Development Dinner

Link to iVolunteer: <https://stjamesseton.ivolunteer.com/#1>

QR Code →



To post help to iVolunteer you must send an email to Sarah Preble with the positions needed, items needed, etc. We don't have access to handling ourselves. Again, please CC the HSA email account when you contact Sarah to post on iVolunteer so we are included on updates. You can also post to the Parent Facebook page for help.



THANK YOU
FOR YOUR COMMITMENT TO
SUPPORTING OUR SCHOOL COMMUNITY!