

St James/Seton Home & School Meeting Minutes
September 26, 2011

- Welcome
- Opening Prayer
- **Those in attendance were: Pamela Perry, Chris Arnold, Jean Koch, Sue Kriener, Jessica Lamoureux, Karla Kennedy, Shannon Gilbride, Dale Krupka, Carol Salber, Linda Lytle, Meagan Richards and Joanne Blaylock**
- Finance Report
 - Include “Christmas Appreciation” with this position.
 - **At the October Home and School meeting, we will discuss how to track this information. Joanne Blaylock will contact Kathy Kloewer to see how it was tracked last year.**
 - Discuss Home and School’s role in Parent/Teacher Conferences.
 - **Home and School provides food on conference days:**
 - **Tuesday, October 25th**
 - **SJS dismisses at 1:20pm and conferences begin at 4:00pm. Lights snacks for the staff would be a good idea for this day.**
 - **Thursday, October 27th**
 - **SJS dismisses at 1:20pm and conferences begin at 2:00pm.**
 - **Joanne Blaylock will contact Becki Swanson to discuss food ideas for that day.**
 - **This expense should be covered by Home and School.**
 - Home and School will contribute toward the lunch cost of the Staff Retreat on February 15th. This is one of the “Historical Expenses” we have budgeted for each year.
 - Possible upcoming goal for 2011 is new carpet for the Junior High Wing. Installation would occur during the summer of 2012.
 - **The decision on this expense will be made in October pending the results of the Fall Fundraiser.**
- Committee Updates
 - Eagles Wings
 - Are the luncheon dates reserved for the SJ Parish Center for this school year? Who does this?
 - **Joanne Blaylock will check with the St. James parish office to see when these were scheduled and by whom.**
 - Fall Fundraiser
 - **Overall, sales were better than expected. SJS was approximately \$2,000.00 under last year’s profit.**
 - **Joanne Blaylock will check with Sarah Pritza and Becki Swanson to see if there will be a Spring Cookie Sale to make up this difference. If there is one, will there be a straight cash donation option like there was for the Fall Fundraiser?**
 - **The expenses for this fundraiser were minimal thanks to our consultant and local businesses.**
 - **Total expenses were \$77.69**
 - **The preliminary numbers from the Fall Fundraiser are:**
 - **Total sales (minus online sales) is \$48,500.00**
 - **Total profit from sales is \$22,800.00 which was 47% of sales generated.**
 - **\$2,745.00 came in from cash donations at 100% profit.**
 - **8 classes had 50% participation or higher.**
 - **19 students sold 40 or more items.**
 - **One student sold over 100 items!!!**
 - **Delivery Day is October 12th at St Elizabeth Ann.**
 - **A volunteer sign up form for this day is available in the Virtual Backpack.**

- Will we have Kohl's helpers this year on delivery day?
 - **Joanne Blaylock will email the Fundraiser Delivery Day Coordinators to see if this in an option for this year.**
 - FAN Report
 - Input on the Home and School packets that went home on Friday, 9/23.
 - This includes Product Partners, FAN Club, volunteer and membership forms.
 - **Packets were well received.**
 - **For the 2012/2013 school year, those packets could possibly be included with the family envelopes on Welcome Night.**
 - **Email confirmation will be sent out to those who completed the SJS Financial support form.**
 - Product Partners
 - How can we inform SJS families when promotions come up?
 - **We will continue to utilize the Virtual Backpack to convey information to SJS families.**
 - **For special events and promotions, Ruth Franson can be contacted to include such information in the email blast that goes out on Fridays.**
 - **This information should be approved by Mrs. Arnold first.**
 - Box Tops
 - **No report**
 - Our Family
 - **Linda Lytle is saving UPCs in anticipation of the next triple value promotion.**
 - Campbell Soup
 - **"Wish List" from the teachers regarding point redemption.**
 - **SJS has 109,000 points available.**
 - **Several teachers have submitted wish lists. A reminder will go out this week for any additional items.**
 - **Dale Krupka will compile the list and forward it to Mrs. Arnold to review.**
 - Tyson A+ Labels
 - **No report**
 - Land-O-Lake
 - **No report**
 - Upcoming Events
 - **Joanne will check with Barb Hilton to see when the October refrigerator bulletins will be sent home.**
 - 9/29-FAN Night **Putting Plus**
 - 10/4-10/7 Coat Drive
 - 10/5-FAN Night **Runza**
 - 10/12-Fundraiser Delivery
 - 10/12-Eagles Wing Luncheon-7th Grade
 - **There are approximately 70 staff members that attend this event.**
 - 10/14- FAN Night **Mockingbird Hills** (7:00pm-9:00pm)*
 - **Email correct information to SJS Families**
 - **\$5.00 per family**
 - **An informational flyer will be posted in the Virtual Backpack on September 30th.**
 - 10/18-FAN Night **Bene Pizza***
 - 10/24-Home and School meeting
 - 10/27-FAN Night **Mangia Italiana***

**Joanne Blaylock emailed Gary Price of the SJEA Youth Soccer Club asking if he could let the coaches know about these dates. Some of the teams might be willing to utilize these nights when planning their end of the season parties.*

- New Business
 - SJS School Directories
 - **Joanne Blaylock will check in with Barb Hilton to see how these are going.**
 - SJS Car Magnets
 - **Joanne Blaylock will email a few parents to see if they would be willing to draft up some additional ideas for this.**
 - Spirit Shirts
 - November event planned at SEA
 - **“Bling It On” is scheduled for November 15th. Part of the sales from the evening will come back to Home and School.**
 - Newsletter
 - **Information is needed for the Fall Newsletter. Joanne Blaylock will check with Bernadine Cutsor to see if there is a date set for this information to be sent in.**
 - “On-Line” SJSHSA person?
 - Facebook
 - **Total Board of Education is meeting on September 28th.**
 - **We are discussing a St James Seton FAN page rather than multiple FAN pages. However, Pastors approval is needed first.**
 - Discuss the common goals the Total Board of Education share with Home and School.
 - Other items.
 - **SJS is having a Fall Boutique on November 4th.**
 - **Ideally, 10 to 15 more craft vendors are needed.**
 - **Large donation items are needed for a raffle.**
 - **Please contact Shannon Gilbride if you are able to help.**
- Concluding Prayer